

Journal of Management Inquiry 18(6)

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1. *Chlorophyll a* and *Chlorophyll b* were determined by the method of Arar and Collins (1971).

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2. This memorandum was to be signed by each senior component official who is OXCART cleared indicating that he fully understood the instructions contained therein. In addition to the complete security holddown on release of information the instructions also specified that all other "O"-cleared personnel within his component were to be briefed ^{NOT} prior to a twenty-four hour period immediately before the President's release. At this meeting the best date and time that we have of the release was noon, Saturday, 29 February. It was pointed out that this date remains tentative at this time.

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3. I explained to the group the events of the past week in general terms, generally of the actions that were taken to date with regard to the briefings of key industrial personnel, of the proposed action with regard to the briefings of all Government Agencies, and then I instructed the group as to the manner in which briefings of Agency personnel should be carried out.

25X1A 4. I advised them that by direction of General Carter each senior "O"-cleared official was to sign the paper and return it to the [] Security Officer who would then forward it to OSA Security Staff. I suggested that the manner in which the other "O"-cleared people were to be briefed should be left to the discretion of the senior man. If he wished to do it himself that would be fine and if he wished, on the other hand, to enlist the support of the [] to conduct the briefings they should readily comply. I also asked that a feed-back should be received into this office as to the timing of the briefings of all "O"-cleared personnel in the Agency. This could be accomplished by simply annotating the copy of the list of "O"-cleared personnel which would be provided these senior officials.

25X1A 5. It was indicated that [] is the control point in the Security Staff, OSA, for the receipt of this information and that the writer is his back-up.

25X1A 6. In concluding my remarks, I stressed that it is of the utmost importance that no prior leak of information occur before the Presidential release. It is just as important that no statement be made by any Agency employee after the release.

25X1A 7. [] of the Center then supplied the [] who were present with lists of individuals in their components who are to be contacted. He asked that they identify the senior individual on each list and contact him directly.

25X1A 8. Immediately upon the conclusion of this meeting word was received that the President had directed that no one was to be informed of the intended release until after the release had been made by him. In view of this at the

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25X1A moment no further action is being taken toward imple-
menting the briefing of personnel in the Agency. All
[] were advised that they will be given later informa-
tion as it is available by their contacts in the SSC.

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